# Collaboration Policy

By enrolling in a course on Dynamic Interaction Skills, you are joining a special worldwide community of learners. You are a part of the community that will help Dynamic Interaction Skills achieve this goal. Dynamic Interaction Skills depends upon your motivation to learn the material and to do so with honesty and academic integrity. In order to participate in Dynamic Interaction Skills training programs, you must agree to the Honor Code below and any additional terms specific to a class. This Honor Code, and any additional terms, will be posted on each class website.

### Payments and Refunds

All payment information is entered and transported on an encrypted server. Once a sale is placed you will receive an acknowledgement email, once payment is received at Dynamic Interaction Skills a link to the training, including your password and email address will be emailed to you. After you have activated the Certificate of Completion, the username will become inactive. To void a sale, contact Dynamic Interaction Skills at 541-915-3969 prior to receiving your username and password. When a sale is voided, a refund to your credit card will be posted.

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### Dynamic Interaction Skills Honor Code Pledge

By enrolling in a Dynamic Interaction Skills course, I agree that I will:

- •Complete all reviews on my own.
- •Maintain only one user account and not let anyone else use my username and/or password.
- •Not engage in any activity that would dishonestly improve my results, or improve or hurt the results of others.

#### **Violations**

If you are found in violation of the Terms of Service or Honor Code, you may be subject to one or more of the following actions:

- •Receiving a zero or no credit for an assignment;
- •Having any certificate earned in the course withheld or revoked;
- •Being unenrolled from a course; or
- •Termination of your use of the Site.
- •Additional actions may be taken at the sole discretion of Dynamic Interaction Skills.

No refunds will be issued in the case of any corrective action for such violations.

Honor code violations will be determined at the sole discretion of Dynamic Interaction Skills Members. You will be notified if a determination has been made that you have violated this honor code and you will be informed of the corresponding action to be taken as a result of the violation.

## Changing the Honor Code

Please note that we review and may make changes to this Honor Code from time to time. Any changes to this Honor Code will be effective immediately upon posting on this page, with an updated effective date. By accessing the Site after any changes have been made, you signify your agreement on a prospective basis to the modified Honor Code and any changes contained therein. Be sure to return to this page periodically to ensure familiarity with the most current version of this Honor Code.

Effective Date:

December 14, 2017